

# Trade Audit Report

Presented to

## **Dowpol Chemical International Corp.**

### 上海道普化学国际贸易有限公司

Gold Supplier & Audited Company Relationship	⊠ Wholly Owned    □ Shareholder/Partner    □ Capacity Contract				
Company Address:	4F, No.618 Shangcheng Road, Pudong District, Shanghai, China				
City / Country:	Shanghai/China				
Consigner of Audit Report:	Alibaba				
Gold Supplier Member ID:	dowpolchem				
Gold Supplier Company Name:	Dowpol Chemical International Corp.				
Contact Person:	Jimmy Che				
Phone Number:	0086-21-58769912 15921797773				
Fax Number:	0086-21-58585337				
Email:	Mkt3@dowpol.com				
Website Address (URL):	http://dowpolchem.en.alibaba.com/ http://www.dowpol.com/				

Service provided by Intertek
Report No.: 201012310002980\_1-T









Report Number:	201012310002980_1-T	Audit Report Type:	Trading Assessment
Date of Audit Report:	17 <sup>th</sup> Jan.2011	Report Date:	17 <sup>th</sup> Jan.2011
Audited By:	Mark Wang	Validity Period:	18 <sup>th</sup> Jan.2011-17 <sup>th</sup> Jan.2012
Reviewed By:	Lee Ren	Online Report:	www.intertek-sha.com/certification

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### **Section 1: Company Overview**

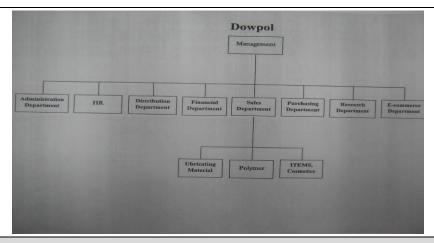
Company Overview								
1.1 Legal Validity								
Does the company have a valid business license?	⊠ Yes □ No	Business License Number:	310115000571 886					
Year Established:	3 <sup>rd</sup> Jul.2000	Validity Period:	3 <sup>rd</sup> Jul.2000-3 <sup>rd</sup> J ul.2030					
Registered Address:	Room A422, Building A, No. 289, 1st Zone , Shanghai, China	West Fute Road, Wa	igaoqiao Bonded					
Operation Address:	4F, No.618 Shangcheng Road, Pudong	District, Shanghai, Chi	ina					
	⊠ Yes □ No	Reviewed By:	Shanghai Pudong New					
Annual review conducted by the			Branch					
Industrial & Commercial Bureau?			Administration					
			for Industry and					
			Commerce					
Registered Capital:	2 Million RMB							
Corporate Representative:	Mr. Yuedi Wu							
Industry:	Chemical Materials							
Business Type:	<ul><li>☐ Manufacturer</li><li>☐ Combined</li><li>☐ Trading Company</li></ul>							
	Private Owner Dublic	Company	int Venture					
Type of Ownership:	Stated Owned Sole Proprietorship Other							
Products Sold	Adipic acid, MTBE, Polyalphaolefins,	Polybutene, Isoparaf	fin, Esters					
1.2 Company Building Information								
Certification Type:  Land Certification Real Estate Certification Lease Agreement+Actually Observed Factory Officer Claimed  Total Building Size(m2): 805.42								
Office 3/2e(11/2). 005.42	Office Size(m2):							

### **Section 2: Human Resources**

## **Section 2: Human Resources** 2.1 Company Chart

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#### 2.2 Employee Headcount

The state of the s						
Department Name	Full Time Employee(s)	Part-Time Employee(s)	Total			
Management	1	0	1			
Administration	3	0	3			
Department						
HR	2	0	2			
Distribution Department	10	0	10			
Financial Department	6	0	6			
Sales Department	15	0	15			
Purchasing Department	6	0	6			
Research Department	8	0	8			
E-commerce Department	5	0	5			
Total Number:	56	0	56			

#### 2.3 Management

2.5 Management				
Department	Name	Title	Education	Year(s) in Current Company
Management		General Manager	Post-Graduate	11
& E-commerce	Yuedi Wu			
Department				
Administration		Deputy General	Graduate	11
Department	Cara V.	Manager		
& Purchasing	Sen Xu			
Department				
HR	Bei Wu	Manager	Graduate	5
Distribution		Deputy General	Graduate	11
Department&	Zhongwen	Manager		
Research	Liu			
Department				

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Financial	Fangfang	Manager	Graduate	6
Department	Gu			
Sales	Guokai Lu	Deputy General	Graduate	7
Department	Guokai Lu	Manager		

### **Section 3: Current Export Situation**

<b>Current Export Situatio</b>	n					
There is/are 1	0	foreign trading emp	oloyee(s)	in the compa	any.	
Education Level	Headc ount	Working Experi	ience	Headc ount	English Level	Headco unt
Doctorate		Over 30 Years			Native/TEM-8	1
Post-Graduate	4	21-30Years			Fluent/CET-6	4
Graduate	4	11-20 Years			Good/CET-4	5
Junior College	2	6-10 Years		6	Normal/CET-3	
Technical School		2-5 Years		4	Other	
High School		Less than 2 year	ırs			
Does the company have a valid export license?			⊠Yes □ No			
Export License Registration	n no.:		3100631771717			
Total revenue (Previous y	/ear):		350 Million RMB			
Total export revenue (Previ	ious year):		2 Million USD			
Estimated export revenue	(Current year)	:	30 Million USD			
Trade agents employed over	erseas:					
Nearest port:			Shanghai			
Accepted payment terms			☐ FOB ☐ CIF ☐ EXW ☐ CFR			
Accepted payment type:			□ L/	c 🖂	T/T Credit C	Card
			Cash West Union, MoneyGram			
			Paypal, Moneybooker etc			
Average lead time from P	roduct Order	confirmation to	20 Days	;		
production delivery (produ	cts exiting the	e factory):				

### **Section 4: Export Business Capacity**

Export Business Capacity (Previous Year)									
4.1 Market Distribution									
Market	Market Main Product(s) Revenue Total Revenue (%)								
East Asia (Japan/ Korea)	Adipic acid, MTBE, PAO	2 million USD	100%						

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4.2 Main Clients								
Client Name	Main Product(s)	Total Revenue (%)						
KCC Corp.	Adipic acid	10%						
Dongsung Chemical	Adipic acid	20%						
Samsung Corp.	Adipic acid	30%						
CNI Chemical Ltd	МТВЕ	40%						

### **Section 5: Quality Assurance**

Quality Mar	nagen	nent System and	Product Co	ertification	1			
5.1 Quality M	anage	ment System Certifi	ication					
Certificatio	n	Certified By	Certificate	Number	Business Scope	Available Date-Expiry Date		
None		/	/		/	/		
5.2 Product C	ertific	ation						
Certificatio	n	Certified By	Certificate	Number	Product Name &	Available Date-Expiry Date		
					Model No.			
None / /		/		/	/			
5.3 Supplier N	/lanag	ement						
Item		Content		Observations / Comments				
5.3.1	Does	the company have a	n	⊠ Yes				
3.3.1	supp	lier assessment proce	edure?	□No				
	Does	the company have	an	⊠ Yes				
5.3.2	upda	ated list of approved		☐ No				
	supp	liers?						
	Does	the company establi	sh and	Yes, w	ith written standard	procedures		
5.3.3	imple	ement a standard pro	cedure	Yes, w	ith written procedur	e but lack of consistent standard		
3.3.3	for p	urchasing contract re	view and	☐ No, I	ack of written pr	ocedure but lack of consistent		
	appr	oval?		standard				
	Does	the company keep	its	Yes, A	ssessment Reports	are available for the previous 3		
Supplier Assessment Report?			ort?	years				
5.3.4				Yes, As	ssessment Reports are	e available for the last 1-3 years		
3.3.1				Yes, A	ssessment Reports	are available for the previous 12		
				months				
				☐ No				

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5.3.5	product safety control and their	<ul> <li>Yes, the purchasing document includes all the information required</li> <li>Yes, however the purchasing document includes incomplete information</li> <li>No</li> </ul>					
5.3.6 <b>5.4 After Sale</b>	Is there a procedure to conduct random product inspections after final packaging?  Service	Yes	es, with clear standard and written inspection records s, with inspection records but no procedures s, with procedures but no inspection records o, inspections are not necessary				
Item	Content		Observations /Comments				
5.4.1	Is customer feedback, including complaints, clearly recorded and maintained?  Are there any clear procedures for handling customer complaints?		<ul> <li>Yes, with a standard feedback form and records</li> <li>Yes, with a standard feedback form but no records</li> <li>Yes, with records but no standard feedback form</li> <li>No</li> <li>Yes, with clear procedures and written records</li> <li>Yes, with clear procedures but no written records</li> </ul>				
3.4.2			Yes, with written records but no clear procedures  No				
5.4.3	Is there a closed-loop corrective actio system in place?	on					
5.4.4	Can finished/packaged products be tr by lot identification to the appropriate material test reports?		Yes, with procedures to trace raw materials  Yes, main raw material can be traced  No, only the production date can be traced  No				
5.4.5	Is there a product alert and recall procedure?		☐ Yes ☐ No				

## **Section 6: Company Development / Expansion Plans**

Company D	Company Development / Expansion Plans						
Item	Company Development Action	Timeframe					
1	(Hide)						
2							
3							

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#### **Section 7: Certification & Photos**



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#### **Section 8: Company and Product Samples**





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**Product Sample** 



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